



**Accountants play an essential role in setting up a foreign company and presenting the optimum structure, key choices, and supporting foreign directors.**

## MANAGEMENT OF THE COMPANY

- Accountants provide the Management with drafting business plan (operating and cash flow) and with assessing the feasibility of a project.
- Accountants liaise with the Management in dealing with the tax and social security authorities, and with the banks for raising finance.
- Accountants prepare or supervise the accounting for a company located in France so that it can be used as a management tool.
- Accountants can develop a reporting system and financial position statements to improve the quality of management decision.
- Accountants help drafting the consolidated financial statements for the foreign subsidiaries they are in charge.
- Accountants produce key indicators and management charts.
- Accountants fill in tax returns.
- Accountants fill online VAT and tax forms.

## SETTING UP AN ACTIVITY IN FRANCE

- Accountants help with the choice of the most appropriate structure – an employee representing the foreign company, a liaison office, a branch or a subsidiary company.

*(see specific forms).*

- Accountants can implement the adequate administrative and accounting organisation.
- Accountants support the managers in selecting the appropriate tax and social security regime depending on the type of company, the activity and the likely turnover.

**Your Accountant is  
your best consultant.**

**Don't hesitate to contact  
him!**

## HUMAN RESOURCES

- Accountants facilitate relations and listen to the needs of clients.
- Accountants help companies to fill in membership returns for professional compulsory organisations.
- Accountants assist with employee affiliations to these organisations.
- Accountants draft and monitor employment contracts.
- Accountants produce payslips.
- Accountants help you filling social security returns to URSSAF and other organisations such as the employment organism (“Pôle Emploi”).
- Accountants advise you on insurance protection, social security, benefits, pensions, stock options etc.
- Accountants help with the management of the employee going out.
- Accountants help with elections for employee representatives when certain thresholds are reached.
- Accountants help you defining a remuneration policy and understand help you understanding the details of employment law.



## TAX RELIEF FOR SETTING UP A COMPANY IN FRANCE

A number of tax incentives are available for setting up a company in France:

- Setting-up of a new company and young innovative companies.
- Implementation in dedicated urban areas – ZFUs (*Zones Franches Urbaines*).
- Companies located in Research & Development areas.
- Research tax credit.
- Etc.